RECLAMATION DISTRICT 799

(Hotchkiss Tract)

PO Box 353/6325 Bethel Island Rd., Bethel Island, CA 94511

www.RD799.com

Adjourned Regular Board Meeting

 **Thursday, June 4, 2020**

**Adjourned Regular Board Meeting at 6:00 PM**

Meeting Minutes

1. **Call to Order/Roll Call:** The meeting was called to order at 6:10 pm. Present were President Price, Trustees Kent, Pierce and Hanson. Trustee Kraemer was absent.

Others present for the meeting included District Manager Alvarez and District Secretary Holder. A list of homeowners in attendance is outlined on the meeting sign in sheet.

1. **Public Comments:** No comment
2. **Consent Calendar**: All numbered consent calendar items listed will be acted upon under one vote unless specifically removed from the consent calendar by a member of the Board.
	1. Meeting Minutes from the Regular Adjourned Meeting on March 2, 2020, 6:00pm\*
	2. Warrants\*
	3. Financial Report(s)\*

**A motion was made by Trustee Hanson and seconded by Pierce to approve items a – c on the consent calendar. The vote showed four trustees in favor (Trustee Kraemer was absent). Motion carried.**

1. **Discussion/Action Items:**
	1. Update/report on Cypress Preserves and Summer Lake North developments by District Manager/District Engineer/District Legal Counsel

District Manager Alvarez stated that there has not been any activity with either developer most likely due to the Covid-19 pandemic. Additionally, Encore Oakley is in arrears with their advance funding. Reclamation District 799 has ordered that legal and engineering stop all contact until payment is received.

* 1. Discussion and consideration of adoption of Resolution # 2020-1 “Making a Determination Under the California Environmental Quality Act (CEQA) for Participation in the 2020-2021 Delta Levee Maintenance Subventions Program” \*
		1. Approve Resolution # 2020-1\*
		2. Approve Notice of Exemption\*

**A motion was made by Trustee Hanson and seconded by Trustee Pierce to adopt Resolution #-1 “Making a Determination Under the California Environmental Quality Act (CEQA) for Participation in the FY 2020-2021 Delta Levee Maintenance Subventions Program. The vote showed four trustees in favor (Trustee Kraemer was absent). Motion carried.**

* 1. Initial presentation, discussion, consideration, and adoption of the Fiscal Year 2020-2021 District Budget\*

District Manager Alvarez stated that the District is in good financial shape at this time. He recommends that staff receive a 2.5% COLA for FY 20-21, which would amount to approximately 50 to 60 cents an hour more for each employee. President Price and Trustee Kent suggested $1.00/hr. raise for each employee. A final decision on the amount will be made at the June 25, 2020 board meeting.

Trustee Kent also suggested looking into medical insurance for staff and board members. District Secretary Holder will investigate costs and report back to the board at the next board meeting.

* 1. Discussion and consideration of adoption of Resolution # 2020-2 “Authorizing the Collection of the Regular Annual Assessment and Directing GEI Consultants to prepare and submit the 2020-2021 Assessment Roll to the Contra Costa County Assessor” \*

Under the recommendation of District Manager Alvarez, the board decided to not raise assessments for FY 2020-2021.

**A motion was made by Trustee Hanson and seconded by Trustee Pierce to adopt Resolution # 2020-2 “Authorizing the Collection of the Regular Annual Assessment and Directing GEI Consultants to prepare and submit the 2020-2021 Assessment Roll to the Contra Costa County Assessor.” The vote showed four trustees in favor (Trustee Kraemer was absent). Motion carried.**

* 1. Discussion and consideration of adoption of Resolution # 2020-3 “Authorizing the Collection of the Annual Special Assessment and Directing GEI Consultants to prepare and submit the 2020-2021 Assessment Roll to the Contra Costa County Assessor” \*

**A motion was made by Trustee Pierce and seconded by Trustee Hanson to adopt Resolution # 2020- 3 “authorizing the Collection of the Annual Special Assessment and directing GEI Consultants to prepare and submit the 2020-2021 assessment roll to the Contra Costa County Assessor.” The vote showed four trustees in favor (Trustee Kraemer was absent). Motion carried.**

* 1. Discussion and consideration of reimbursing Dave Hernandez, 5408 Sandmound Blvd., for upramp costs that he has incurred during refurbishment

District Manager Alvarez stated that the District uses this homeowner’s upramp on a regular basis. Mr. Hernandez recently refurbished the ramp and RD 799 would like to help incur some of his costs for this procedure. District Manager Alvarez recommended a minimum of at least 50% of the cost, which was $6,5000.

**A motion was made by Trustee Kent and seconded by Trustee Hanson to pay Mr. Hernandez $5,000 to help cover the cost of the ramp refurbishment. The vote showed four trustees in favor (Trustee Kraemer was absent). Motion carried.**

1. **Permits** – Discuss & Possible Action on all New and Pending Permits:
	1. Report of approved permits for routine encroachments\*
	2. Update on Potential Enforcement Actions - none
2. **Engineer’s Report**\*
3. **Information Items**:

Required Board Trustee Training\*

1. **Field Reports**:
	1. District Manager Alvarez\*
	2. Levee Superintendent Vornhagen\*

1. **Office Manager’s Report\***
2. **Chairman’s Report**: **None**
3. **Trustee Reports**: Trustee Kent asked about an item on the warrant list. He also asked for a set of plans for the pump station trash rack. Trustee Kent discussed the new trucks that the district recently bought and stated what a good deal the District received. Trustee Kent asked about the progress on building a pole roof for all the heavy equipment at the maintenance yard. Levee Superintendent Vornhagen recently put a pole roof on his personal property and is getting an estimate from the same company he used.
4. **Adjournment**: The meeting adjourned at 6:44 pm.

**Meeting Minutes submitted by District Secretary Holder**

\*denotes supporting documentation available electronically and at the Reclamation District 799 office.

Notice Is Hereby Given:

That the Board of Trustees will consider oral and written public comments. The Chair may announce time limits and direct the focus of public comments for any given proposal. For agenda items not requiring a formal motion, the Chair will announce the opening and closing of the public comments’ session. If you wish to speak, please stand and state your name and address. Please speak clearly and loud enough for everyone to hear. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. 12132) and the Ralph M. Brown Act (California Government Code 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the District Secretary Dina Holder at (925) 684-2398, during regular business hours, 10:00 am - 2:00 pm Monday - Friday, at least 24 hours prior to the time of the meeting.” Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District office located at 6325 Bethel Island Rd. Bethel Island, CA 94511