8RECLAMATION DISTRICT 799

(Hotchkiss Tract)

PO Box 353/6325 Bethel Island Rd., Bethel Island, CA 94511

www.RD799.com

Regular Board Meeting

**Thursday, February 25, 2021**

**Regular Board Meeting at 6:00 PM**

Draft Minutes

PLEASE BE ADVISED THAT DUE TO THE CORONAVIRUS PANDEMIC, THE DISTRICT REQUIRES THE FOLLOWING SAFETY PROTOCOLS BE PRACTICED WHILE ON DISTRICT PREMISES

* A PROPERLY WORN FACE MASK (COMPLETELY COVERING YOUR NOSE AND MOUTH) IS REQUIRED AT ALL TIMES
* PLEASE MAINTAIN AT LEAST SIX FEET DISTANCE BETWEEN ALL PERSONS
* IF YOU ARE SICK, PLEASE DO NOT ATTEND

PLEASE NOTE THAT YOU WILL BE POLITELY ASKED TO LEAVE IF YOU DON’T COMPLY WITH THE ABOVE SAFETY PROTOCOLS

1. **Call to Order/Roll Call:** The meeting was called to order at 6:08 pm. Present were President Price and Trustees Pierce, Hanson, Kent and Ydens. Others present for the meeting included District Manager Alvarez, Levee Superintendent Vornhagen and District Secretary Holder. Presenters from Bowman and Associates, Tara Eastwood and Jennifer Miller. Chuck Lande (ACD-TI Oakley) was also in attendance. A list of homeowners in attendance is outlined on the meeting sign in sheet.
2. **Public Comments**: None
3. **Consent Calendar**: All numbered consent calendar items listed will be acted upon under one vote unless specifically removed from the consent calendar by a member of the Board.
   1. Meeting Minutes from the Regular Meeting on October 29, 2020, 6:00pm\*
   2. Warrants\*
   3. Financial Report(s)\*

**A motion was made by Trustee Hanson and seconded by Trustee Pierce to approve items a – c on the consent calendar. The vote showed five trustees in favor. Motion carried.**

1. **Discussion/Action Items:**
   1. Acceptance and approval of FYE 2020 District Audit, as presented by Jennifer Miller and/or Tara Eastwood, Bowman and Associates\*

Tara Eastwood and Jennifer Miller presented the audit for 2020. The District is reporting on a full accrual system this year. The District showed more income because of receiving two years of Subventions reimbursement. The District had more spending with the purchase of two pickup trucks and fronting the money for the pumps that will be reimbursed by the Flood Emergency Grant. Salaries and engineering are the top expenses.

* 1. Update/report on Cypress Preserves, Summer Lake North and Spinnaker Cove developments by District Manager/District Engineer/District Legal Counsel

District Manager Alvarez met with the Cypress Preserves representatives and the District’s engineer a few weeks ago. After the meeting they went on a tour of the land. Cypress Preserves has sent all the plans involved with the project. GEI is currently reviewing the maps and plans. District Manager Alvarez will be meeting with GEI to discuss the next steps in this project. The plan is for Cypress Preserve to begin construction in spring, beginning with the Wetland and Preserve portion.

Yesterday, District Manager Alvarez met with Encore Capital, Tony Craig and a new partner of Encore, Dave Sanson. The term sheet that was sent to Encore a year ago was discussed. It was conveyed that in order for the District to move forward with this project, the reimbursement agreement advance funding needs to be replenished.

Spinnaker Cove sent the District an email a few weeks ago wanting an encroachment permit to put a water pipe through the levee. District Manager Alvarez spoke with the engineering firm with many concerns about approving a permit of this nature. Spinnaker Cove has a new owner that would like to finish the twelve homes that were begun and repair the docks. The Engineering firm sent the District detailed plans and maps. To proceed, our engineers need to review these plans. To review the plans, we need to draft a reimbursement agreement with the new developer. We are currently in the process of drafting this agreement.

* 1. Update on insurance claims resulting from the July 2020 peat fire.

District Manager Alvarez said our insurance company is in talks with the Encore group. A Sandmound Blvd homeowner has also filed a claim with their insurance in the amount of $50,000, for smoke damage to his home. CSAA is now suing the District for the amount they granted the homeowner.

* 1. Discussion of and consideration of authorizing execution of a new Professional Services Agreement for Julie Hugel for Office Manager duties\*

**A motion was made by Trustee Pierce and seconded by Trustee Hanson to execute a new Professional Service Agreement for Julie Hugel for Office Manager duties for the period of January 1, 2021 thru December 31, 2022. The vote showed five trustees in favor. Motion carried.**

* 1. Discussion and consideration of mid-year budget review; including possible modifications\*

District Manager Alvarez stated that the budget that was set in June 2020 is going as planned. No changes are needed.

1. **Permits** – Discuss & Possible Action on all New and Pending Permits:
   1. Report of approved permits for routine encroachments\*
   2. Update on Potential Enforcement Actions - none
2. **Engineer’s Report**\*
3. **Information Items**:

Required Board Trustee Training\*

1. **Field Reports**:
   1. District Manager Alvarez\*
   2. Levee Superintendent Vornhagen\*

1. **Office Manager’s Report\***
2. **Chairman’s Report**: None
3. **Trustee Reports**: Trustee Hanson stated that he could not believe how much garbage there is on the levees.
4. **Adjournment**: The meeting adjourned at 7:01 pm.

Meeting Minutes submitted by Secretary Holder.

\*denotes supporting documentation available electronically and at the Reclamation District 799 office.

Notice Is Hereby Given:

That the Board of Trustees will consider oral and written public comments. The Chair may announce time limits and direct the focus of public comments for any given proposal. For agenda items not requiring a formal motion, the Chair will announce the opening and closing of the public comment’s session. If you wish to speak, please stand and state your name and address. Please speak clearly and loud enough for everyone to hear. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. 12132) and the Ralph M. Brown Act (California Government Code 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the District Secretary Dina Holder at (925) 684-2398, during regular business hours, 10:00 am - 2:00 pm Monday - Friday, at least 24 hours prior to the time of the meeting.” Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District office located at 6325 Bethel Island Rd. Bethel Island, CA 94511