RECLAMATION DISTRICT 799

(Hotchkiss Tract)

PO Box 353/6325 Bethel Island Rd., Bethel Island, CA 94511

www.RD799.com

Regular Board Meeting

**Thursday, February 27, 2025**

**Regular Board Meeting at 6:00 PM**

Meeting Minutes

\*denotes supporting documentation available electronically and at the Reclamation District 799 office.

1. **Call to Order/Roll Call:** The meeting was called to order at 6:00 pm. Present for the meeting were President Senior; Trustees Price, Mazotti and Lipary. Trustee Pierce was absent.

Others present at the meeting included District Manager Alvarez, Levee Superintendent Gragg and District Secretary Holder.

1. **Public Comments**: None
2. **Consent Calendar**: All numbered consent calendar items listed will be acted upon under one vote unless specifically removed from the consent calendar by a member of the Board.
   1. Meeting Minutes from the Regular Meeting on January 30, 2025, 6:00pm
   2. Warrant(s)\*
   3. Financial Report(s)\*

**A motion was made by Trustee Lipary and seconded by Trustee Price to approve items a – c on the consent calendar. The vote showed four trustees in favor (Trustee Pierce was absent). Motion carried.**

1. **Discussion/Action Items:**
   1. Acceptance and approval of FYE 2024 District Audit, as presented by Jennifer Miller and/or Tara Eastwood, Bowman and Associates\*

Jennifer Miller stated there were no major changes with this year’s audit. The financials that are reported at every board meeting are in line with what they reviewed. The District reports on a modified cash basis. Overall, the District’s net assets increased because of capital asset purchases, i.e. tractor, pumps, etc.

**A motion was made by Trustee Price and seconded by Trustee Mazotti to accept and approve the FYE 2024 District Audit. The vote showed four trustees in favor (Trustee Pierce was absent). Motion carried.**

* 1. Discussion and consideration of FYE 2025 mid-year budget review; including possible modifications\*

District Manager Alvarez stated that the District had initially budgeted for a $30,000 shortfall. Year to date, (first 6 months of the fiscal year), the District is showing a $15,000 shortfall. Expenses continue to climb. Insurance continues to escalate as does PG & E. The District Manager met with PG & E a couple of weeks ago to discuss what can be done on our end to save money. There currently aren’t any programs or Agriculture discounts that the District qualifies for.

* 1. Discussion and consideration of adoption of Resolution 2025-1 “Adopting the Local Hazard Mitigation Plan (LHMP) Update as Prepared by Contra Costa County” \*

District Manager Alvarez stated that GEI had given a presentation on the Local Hazard Mitigation Plan (LHMP) about a year ago. By joining the LHMP, the District will be eligible for FEMA funding, in the event of a major catastrophe. If the District is not part of the LHMP, the District would not qualify for federal funding. Because our district is small, the County is allowing us to “piggyback” onto their program. This resolution allows us to partner with the County.

**A motion was made by Trustee Price and seconded by Trustee Lipary to adopt Resolution 2025-1 “Adopting the Local Hazard Mitigation Plan (LHMP) update as prepared by Contra Costa County”. The vote showed four trustees in favor (Trustee Pierce was absent). Motion carried.**

* 1. Update/report on Summer Lake North development by District Manager/District Engineer/District Legal Counsel

**Summer Lake North (SLN)**

The title transfer process with the new levee is happening now. DeNova had a punch list to complete, and they are close to completing it.

Pump station #3, fencing has arrived, and they are in the process of installing fencing around our yard and to the rear. Grading and installing protective materials are also being done. Pump station # 3 is still waiting on PG & E.

**Grand Cypress Preserve (GCP)**

I was on a call with GCP and the City of Oakley, last week. The City wanted to know how RD 799 and GCP’s discussions were coming along before the City of Oakley will grant the grading permit. The City of Oakley is aware of the difficult conversations we have had with GCP in the past. The City of Oakley wanted to know if we had made some progress. We haven’t made much progress, but the GCP group have been much more collaborative in our discussions and want to come to agreement.

* 1. Continued discussion and possible adoption of a Board Policy Handbook\*

**A motion was made by Trustee Price and seconded by Trustee Lipary to adopt the Board Policy handbook. The vote showed four votes in favor (Trustee Pierce was absent). Motion carried.**

1. **Permits** – Discuss & Possible Action on all New and Pending Permits:
   1. Report of approved permits for routine encroachments - none
   2. Update on Potential Enforcement Actions - none
2. **Engineer’s Report**\*
3. **Information Items**:

Required Board Trustee Training\*

District Manager Alvarez informed the District’s legal team was working on an employment agreement for the District Manager position. As the District continues to grow, it is important to have an employment agreement in place. When the employment agreement is completed, it will be brought to the board to review prior to adoption.

1. **Field Reports**:
   1. District Manager Alvarez\*
   2. Levee Superintendent Gragg\*

1. **Office Manager’s Report\***
2. **Board President’s Report**: None
3. **Trustee Reports**: None
4. **Adjournment**: The meeting adjourned at 6:52 pm.

Meeting minutes submitted by District Secretary Holder

Notice Is Hereby Given:

That the Board of Trustees will consider oral and written public comments. The Chair may announce time limits and direct the focus of public comments for any given proposal. For agenda items not requiring a formal motion, the Chair will announce the opening and closing of the public comments session. If you wish to speak, please stand and state your name and address. Please speak clearly and loud enough for everyone to hear. “This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. 12132) and the Ralph M. Brown Act (California Government Code 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the District Secretary Dina Holder at (925) 684-2398, during regular business hours, 10:00 am - 2:00 pm Monday - Friday, at least 24 hours prior to the time of the meeting.” Materials related to an item on this Agenda submitted to the Trustees after distribution of the agenda packet are available for public inspection in the District office located at 6325 Bethel Island Rd. Bethel Island, CA 94511